



NOTRE DAME EDUCATION CENTER

354 Merrimack Street • Entrance C • Suite 210 • Lawrence, MA 01843

Phone: 978-682-6441 X 12 FAX (978) 974 9840 www.ndeclawrence.net

Nursing Assistant/Home Health Aide Program

Classes are 9am to 2pm Monday through Friday except for four days of clinical experience which is 8:15am to 2:15pm. Each session is 9 weeks. It is a concentrated course that requires home study as well. Job Readiness, Resume Writing, Customer Service, Alzheimer's, Home Health, Critical Thinking, First Aid, CPR and Nutrition classes are also included. There is a Job Fair and Job Shadow Program available where students can be placed at a local agency in order to increase their experience, improve their resume and their professional portfolio. We also require three computerized courses in the national adult basic education program called **Work Keys Curriculum®** that will improve both career readiness skills and your ability to be hired. No certificates can be issued if these 3 course exams are not passed with a minimum of a BRONZE level of achievement.

- Registration is on a first come, first serve basis as we only take 14 students per term.
- You must pass the required 2 hour Writing, Work Keys Curriculum® Applied Math & Graphic Literacy screening tests and you must have a clean CORI to be considered. There will also be application interviews for those who pass all placement tests.

TESTING DATES (\$10 CASH test fee):

2 hour test begins at 10am

July 20

July 27

Call for reservation

NEXT CLASS DATES:

Session 1 September 20-November 19, 2021

ELIGIBILITY REQUIREMENTS:

****Must be a US citizen, have green card or work permit**

- ✓ A high level of English language and math ability; computerized tests are required. If needed, NDEC has courses to raise your reading and math skills.
- ✓ Should desire to work with the elderly and persons with poor health
- ✓ Good communication skills.
- ✓ Must sign a CORI request that is returned with **no activity**.
- ✓ Must provide a copy of a current physical, TB test & flu shots
- ✓ Must provide proof of health insurance

These designated costs could be paid through the Workforce Investment Act which is administered through **LAWRENCE MASSHIRE CAREER CENTER**. For information on becoming a MHCC member call (978) 722 7000 located at 255 Essex Street Lawrence, MA 01840

Partial scholarships may be available to parents of Lawrence Public School Children.

FULL PAYMENT AND ALL PAPERWORK IS DUE BEFORE CLASS BEGINS ACCORDING TO THE CONTRACT SCHEDULE. CONTACT: NDEC-Lawrence (978) 682- 6441 X 12 (Emilia)
NDEC's Nursing Assistant Program provides the foundation for high quality, compassionate care to the community.

Our Nursing Assistant Program (NAP) is a comprehensive program that offers nursing assistant education on skills that are essential to success in everyday resident care. You will learn to communicate effectively with staff and residents, assist residents with their daily activities and monitor vital signs. The lessons provide detailed instruction with an emphasis on resident rights, sound ethics & safety and are a preparation for the Massachusetts Nurse Aide Competency Evaluation. We offer certificates in CPR, Home Health, First Aid, Nutrition, and Nursing Assistant Course Completion & Career Readiness. **You must pass all 3 Work Keys Curriculum® Exams in order to graduate.** We also have a Job Fair and Job Shadow Program. Successful completion prepares you to take the state test for certification. Once certified by the state, you are a CNA.